

**DAYCARE POLICY**  
**2021-22**

Daycare is for all students in K-8 grade who **arrive on campus before 8:00 a.m. or are on campus 15 minutes after their grade level dismissal time.** State law requires adult supervision of all students at all time when on campus. In order to provide adequate staff during these hours, it is necessary for parents to sign up if they plan to use the Daycare on a regular basis.

Every parent must complete a ***Student Emergency Form*** authorizing specific individuals who may pick up a child from daycare. Those picking up students must show personal identification and must sign the child(ren) out on the daycare check-in/check-out form. Please make sure the signature and the time are on the correct line for billing accuracy. Every effort will be made to ensure that a student leaves the school premises with only a person listed on the student emergency form or with written authorization from the parent or guardian.

Daycare is charged Annually, Daily or Hourly. The Annual charges are billed the **first** of each month; August to June. Daily and Hourly charges are calculated at the **end** of each month and billed in September to June.

**Annual Rate:** (paid 11 equal monthly payments August - June)

FAMILY WITH ONE STUDENT	\$2,255	\$205 monthly
FAMILY WITH TWO STUDENTS	\$2,530	\$230 monthly
FAMILY WITH THREE STUDENTS OR MORE	\$2,750	\$250 monthly

**Daily Rate:** *\$16.00 per student* for 7am to 8 am and 3pm to 6pm. (not on monthly contract)

**AM Drop-in Rate:** *\$5.00 per hour* for 7am to 8am.

**Late Fee:** Students on campus after 6:00 p.m. will be charged a minimum of \$5.00 for the first five minutes and \$1.00 per minute thereafter. This amount will be added to your FACTS account.